

VACANCY ANNOUNCEMENT

POSITION: Pathways Program Coordinator **OPEN:** December 20, 2024
SALARY: Based on Qualifications **CLOSES:** Open Until Filled
LOCATION: Kickapoo Tribal Health Center, McLoud, Oklahoma

General Description:

This position is organizationally falls under the Public Health Director of the Kickapoo Tribal Health Center and Associated Programs and Services as operated by the Kickapoo Tribe of Oklahoma. Operational hours are Monday through Friday, 8:00 A.M. to 5:00 P.M. or as may be needed to serve the needs of the population. The purpose of this position is to establish partnerships with community stakeholders, including diverse and underserved populations, Tribal entities, and Tribal governments. Position will collaborate with crucial state and local agencies and conduct assessments to improve the Home and Community-Based Services (HCBS) system. Additionally, develop transition programs, enhance Medicaid HCBS quality, and ensure program implementation.

Description of Duties:

For full Description see Human Resources

Qualifications:

- *Bachelor's or Master's degree in public health, healthcare administration, social work, or a related field
- *Experience in population health management, community engagement, and partnership development
- *Knowledge of Medicaid HCBS programs, regulations, and quality improvement practices

Requirements:

- ✓ All applicants tentatively selected for employment will be required to submit to urinalysis to screen for illegal drug use prior to appointment and random drug testing throughout employment.
- ✓ Must have a clean OSBI and Federal background clearance.
- ✓ Must have valid State or Government issued ID

Your application will be rated based on the information provided in your application, therefore you application must state specific duties that relate to this position. Please attach a copy of any training certifications.

Indian Preference: In the filling of this position by appointment, promotion, transfer, reassignment, or any other personnel action, we are required by law to give absolute preference in selection to qualified Indian Preference candidates. If you are claiming Indian Preference, you must submit documentation with your application.

The Kickapoo Tribe of Oklahoma is committed to Equal Employment without regard to race, religion, color, gender, national origin, age, disability or sexual orientation. However, in accordance with the Indian Preference Act (Title 25 U.S. Code 472 and 473) preference in filling vacancies are given to qualified Indian candidates. Applicants must submit a resume to the Kickapoo Tribal Health Center, ATTN: Human Resources, P.O. Box 1360, McLoud, OK 74851 or email to kaylee.stevens@okkthc.com

*Kickapoo Tribal Health Center is an At-Will Employer
And a Drug-Free Workplace*