

VACANCY ANNOUNCEMENT

POSITION:	Prevention Aide	OPEN:	October 1, 2026
SALARY:	Based on Qualifications	CLOSES:	Open until filled
LOCATION:	Kickapoo Tribal Health Center, McLoud, Oklahoma		

General Description:

This position organizationally falls under the Behavioral Health Director of the Kickapoo Tribal Health Center and Associated Programs and Services as operated by the Kickapoo Tribe of Oklahoma. Operational hours are Monday through Friday, 8:00 A.M. to 5:00 P.M. or as may be needed to serve the health center needs of the population. Aide will provide guidance and leadership, monitor grant related activities, maintain regular communication with staff and stakeholders, and assist with data collections and training activities. Provide coordinator across the system, recruiting stakeholders, providing training at the local level, interacting with the public, and provide prevention related engagement with youth and young adults. Performs duties in support of the Behavioral Health departments mission to ensure the highest quality of services in an economically sound manner.

This position is a Grant Position

THRIVE

Description of Duties:

For full Description see Human Resources

Work Experience and/or Education:

- High School Diploma or equivalent, required
- Minimum of one (1) year experience with tribal behavioral health
- Must be willing to present to community members and youth
- Must have excellent verbal and written communication skills

Requirements:

- All applicants tentatively selected for employment will be required to submit to urinalysis to screen for illegal drug use prior to appointment and random drug testing throughout employment.
- Will be required to have an OSBI background clearance.
- Must have valid State or Government issued ID

Your application will be rated based on the information provided in your application, therefore your application must state specific duties that relate to this position. Please attach a copy of any training certifications.

The Kickapoo Tribe of Oklahoma is committed to Equal Employment without regard to race, religion, color, gender, national origin, age, disability or sexual orientation. However, in accordance with the Indian Preference Act (Title 25 U.S. Code 472 and 473) preference in filling vacancies are given to qualified Indian candidates. If you are claiming Indian Preference you must submit documentation with your application.

Applicants must submit a resume to the Kickapoo Tribal Health Center, ATTN: Human Resources, P.O. Box 1360, McCloud, OK 74851 or email to kaylee.stevens@okkthc.com

*Kickapoo Tribal Health Center is an At-Will Employer
And a Drug-Free Workplace*